

Hooksett Sewer Commission  
Meeting Minutes  
December 6, 2022

HOOKSETT WASTEWATER TREATMENT FACILITY	
DATE RECEIVED 12-20-22	
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This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Richard Bairam, Superintendent Ken Conaty and Assistant Superintendent John Clark. Chairman Sidney Baines said that Robert Duhaime would be absent from this meeting as his mother is on her death bed.

**Approve and Sign Manifest**

**Approve Minutes:** Commissioner Richard Bairam made motion to approve the workshop and meeting minutes from November 15, 2022. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously.

**Read Correspondence**

**Financial Report:** None

**Scheduled Appointment:** None

**Superintendent Conaty's Report:**

**Plant:** (Presented by Assistant Superintendent John Clark)

- Plant is still running excellent discharge numbers.
- All portable water has been shut off in the yard. Village Water inquired as to why our usage went down. The yard was using around 180,000 gallons per month and we are now using 20,000 gallons per month.
- The quarterly storm water DMR has been submitted.
- There was a BOD fail violation due to the plant upset with ongoing construction. The State and DES were notified.
- Last Thursday there was a fire on the rooftop down at the plant. The cause was a failed blower motor. A replacement motor will be in, in about a week. Chairman Sidney Baines asked for minute purposes who responded to the fire. Superintendent Ken Conaty said that Hooksett Fire, Bow Fire and Manchester Fire all sent apparatus. Chairman Sidney Baines questioned why there was "such a response?" Superintendent Conaty said he imagined it was because the plant is a municipal building and a fire could have gotten out of control very quickly, so they wanted to be prepared.

**TIF Project:**

- Superintendent Conaty is assisting with the TRI Town easement. Mr. Clark the owner, is reviewing the easement and Superintendent Conaty expects to have it back fairly soon. Superintendent Conaty said that Parks Construction has started to lay pipe near the cross roads area. He has not gotten a chance to go over and see it but he plans to. Chairman Sidney Baines said he would like to accompany Superintendent Conaty when he goes to look at it.

#### **Phase 3A Plant Upgrades:**

- New IFAS tanks- 24" pipes connected from the new IFAS system to the existing system.
- Underground air piping continuing
- Headwork's-paint, heat is completed and the ventilation is being worked on.
- New splitter box poured
- Sparge air blowers and pipe started
- Started new 24" pipe to grit chamber
- The next construction meeting is Today, December 6<sup>th</sup> at 1:00pm.
- Up charges: Basement sump pump/rear bathroom drain. Electrical for sampler/plant water pump will cost \$14,579.52. Superintendent Conaty requested a motion be made for approval of the purchase for this water pump.

Commissioner Richard Bairam made motion to approve the upgrade charge for the electrical for the sampler/plant water pump in the amount of \$14,579.52. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously.

- Superintendent Conaty added that they may start paving some of the trench lines down at the plant on Friday, weather permitting.

#### **Solar:** (Given by Assistant Superintendent Clark)

- Assistant Superintendent Clark said that a more in-depth solar report will be given at the next sewer commission meeting.
- Solar is on target for the year

#### **Force main replacement/martin's ferry PS upgrade:**

- Waiting on design. Superintendent Conaty needs to meet with Old Castle. He has placed two calls. Once the person he needed to speak to was out on vacation and the second time the person was out with COVID.

#### **Dewatering upgrade/pilot study:**

- Working on design
- Underwood would like to schedule a dewatering kick off meeting. Tuesday December 13<sup>th</sup>, Thursday December 15<sup>th</sup> or Friday December 16<sup>th</sup>. Commissioner Richard Bairam stated that he has a meeting scheduled for December 13<sup>th</sup> in the afternoon but could do a morning meeting. Superintendent Conaty said he would let Underwood know that December 13<sup>th</sup> in the morning would work best.

#### **Asset Management:**

- Work orders are progressing
- Working on Risk Assessment

**Other:**

- Working with EII on radio communications. Equipment installs are in process, along with moving the generator for the additional \$5,000. Some equipment is being waited on to finish up. Superintendent Conaty stated that materials are not coming in as quickly as they were before. Superintendent Conaty also stated that he has a phone call with Rymes for a propane tank. He is waiting for a call back.
- Assistant Superintendent Clark has diligently been working on scanning in plans, he is up to 2000 pages so far. Superintendent Conaty pointed out that the sewer commission purchased a scanner for \$4000.00. If they had hired a company that charges \$3.00/page to do the same work, they would have already spent over \$6000.00. Chairman Sidney Baines asked what happens to the paper plans after they are scanned. Superintendent Conaty said that they are kept and stored in the basement at the sewer commission office.
- Superintendent Conaty has issue with a developer on proper backfill of trench lines. Superintendent Conaty said it is all set now and Rick Blackwelder is making sure it is taken care of correctly.
- Scott Tremaine attended PFAS sampling class on December 1, 2022. He now knows how to sample PFAS by State and Federal guidelines.
- Superintendent Conaty is to attend the NHWPCA winter meeting on December 9<sup>th</sup> in Somersworth.
- Chairman Sidney Baines said clarification was made on longevity bonuses. Nothing was provided.

**Old Business:** -TIF updates are every third Tuesday of the month.  
 -Construction progress meeting (first meeting of the month).

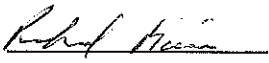
**New Business:** The next Sewer Commission meeting is December 20, 2022

**Non-public session:** Chairman Sidney Baines made motion to go into non-public session under **RSA 91-A:3, II (a)** at 1:17pm. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously. Chairman Sidney Baines made motion to come out of Non-public session at 2:18pm. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously. No decisions were made while in non-public session.

**Public Input:** None

**Adjournment:** Commissioner Richard Bairam made motion to adjourn at 2:30pm. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously.

Respectfully Submitted,  
Kim Langlois  
Billing Clerk

  
Richard Bairam  
Clerk